
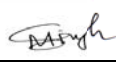

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Revision History			
Rev.No	Revision Date	Contents	Remarks
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PREAPARED BY – Yogendra Pratap –Director /CEO	APPROVED BY- Manju Singh (Managing Director)

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Validity of certifications to ISO 9001:2008 & ISO 14001:2004

ISO 9001:2008 & ISO 14001:2004 certifications will not be valid after three years from publication of ISO 9001:2015 & ISO 14001:2015. (i.e 15th Sept 2015).

Important Dates

- The expiry date of certificates issued after publication of this transition for ISO 9001:2008 & ISO 14001:2004 shall be no later than 15 September 2018.
- New applications for Certification to include ISO 9001:2008 or ISO 14001:2004 in their scope of certification will not be accepted after 15 September 2017, as Client organization applying after this date would have insufficient time to transition certificates before the deadline. Therefore all application after 15 September 2017 will be not accepted for ISO 9001:2008 OR ISO 14001:2004.

Auditors / Certification Personal Training


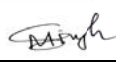
All the OSS Auditors or Certification Person (Application Reviewer / Audit File Reviewer) shall complete their Transition Training of ISO 9001:2015 & ISO 14001:2015 by 31st May 2015.


How to demonstrate the competence on ISO 9001:2015 & ISO 14001:2015

- Submit the Copy Transition Training certificate to OSS
- Get Qualify the OSS Examination on ISO 9001:2015 & ISO 14001:2015

Transition Process

- OSS Auditors & Marketing Team should communicate the transition arrangements to certified clients at the earliest . By Email /By Telephonic Communication / By Sending the Letter/ By Publishing the Transition Information on OSS website www.oss-certification.com .
- Arrange the Training on ISO 9001:2015 & ISO 14001:2015 to all the OSS Auditors & Office Staff those who are involve in the certification process (Application Review & Audit File Review) and Evaluate the competence of auditors and other staff as per OSS Set Examinations for ISO 9001:2015 & ISO 14001:2015.
- After the Transition Implementation confirmation from Client Side- OSS will Conduct the Clients Management System for Transition Audit of ISO 9001:2015 or ISO 14001:2015 or Both.

	
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The Transition Audit for OSS certified Clients shall be conducted on the Following stages

- Surveillance Audit Stage
- Re-Certification Stage.

For the Transition Audit for ISO 9001:2015 / ISO 14001:2015



- OSS will conduct the Stage-1 Audit – for verification of Transition preparedness. Based of Recommendation of Stage-1 Audit – the Full Certification Transition Audit shall be conducted As per Stage-2 Audit.
- Transition Stage-2 Audit – it will be a full transition certification Audit. (shall apply for Surveillance Audit also for certified Client.).
- OSS Sales coordination Team – shall notify the certified clients in advance about the process of Transition certification process and the additional cost shall be charged based on additional Audit MD required to complete the Transition certification Audit .
- Only when all identified outstanding issues have been appropriately addressed and the effectiveness of the management system demonstrated, can auditors recommend certification to the published ISO 9001:2015 /ISO 14001:2015 standard.
- Records should be available to demonstrate that all prior transition audit findings have been evaluated for corrective action and compliance before any recommendation for approval to ISO 9001:2015 /ISO 14001:2015 can be made.
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Action for the Client, who failed to complete the Transition by Three Years,

If the certified client has not completed the Transition of ISO 9001:2015/ISO 14001:2015 by up to 15th Sept 2018.

The Old certificate will Expire (ISO 9001:2008/ISO 14001:2004)

After the 15th Sept 2018 , clients wants for certification of ISO 9001:2015/ISO 14001:2015 – It will be Treated as New Application and shall be handled as per the New Case certification Process.

	
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